



STATE OF HAWAII
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
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ADMINISTRATOR
H. MARK FUKUHARA

January 31, 2003

TO: Mark Fukuhara, Administrator
Hawaii Employer-Union Health Benefits Trust Fund

FROM: Donna Tonaki *D. Miller*
Gary Sanehira
Kathleen Shiroma

SUBJECT: Recommendation for Professional Services for HFIMS Configuration Changes

The screening committee met on January 3, 2003 and established the following criteria for the selection of vendors from the "Qualified Providers for IT Professional Services" List (SPO Vendor List no. 01-26):

- Must be able to provide on site support for trouble calls.
- Must be on the list for all 3 tasks listed below:
 - Task 30 - Oracle V8= Tuning and Problem Resolution
 - Task 36 - AIX V4.1+ Tuning and Problem Resolution
 - Task 111 - Assistance with application maintenance and version migration of PeopleSoft

The screening committee selected the following seven vendors to mail scope of services to:

1. eWorldES
2. GWE Group Inc.
3. HRED Inc.
4. IBM
5. Michael K. Odo & Associates
6. Net Enterprise Inc.
7. Techno Solutions Group Inc.

The scope of services was mailed to the vendors on January 7, 2003 and the written proposals were due on January 23, 2003. The following three vendors submitted proposals on time:

1. eWorldES
2. GWE Group Inc.
3. HRED Inc.

The screening committee developed a proposal review guide and evaluation criteria. The following are the criteria for the proposal evaluation:

Category	Maximum Points	Percent
1. Cost estimates shall be based on time and material with a maximum (shall be inclusive of all taxes and all other costs).	150	15%
2. Terms and Conditions of Services.	100	10%
3. Information on the experience and professional qualifications of the staff who will be assigned to this project.	200	20%
4. Samples of work for similar types of engagement.	150	15%
5. List of professional references that may be contacted regarding past performance of your firm on projects of similar scope for public agencies or private industry.	150	15%
6. Plan of action to accomplish the scope of work and specifications within the required timeframe.	250	25%
Total	1000	100%

Each committee member independently rated the request for proposals. The following are the total points received for each Offeror:

	Offer #1	Offer #2	Offer #3
1. Gary Sanehira	481	699	825
2. Kathleen Shiroma	400	780	875
3. Donna Tonaki	405	730	900

The committee met and reviewed the proposals on January 24 and 31, 2003 and recommends eWorldES as the professional services provider for the HFIMS Configuration Changes. The maximum cost is \$161,280.

If you have any questions, please contact Donna Tonaki at 586-1690.

